

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2016-017 **Issue Date:** 01-27-16 **Closing Date:** 02-16-16

Dispatcher II
YN Fire Management
Department of Natural Resources
Hourly Wage: \$11.98/Regular/Full-Time

Primary Fire Dispatcher and First-Line Supervisor during fire seasons of two fire lookouts, relief lookout, one Fire Cache Manager and Assistant Fire Dispatcher. Duties include receiving fire reports, plot locations on map, and verifies location, dispatches personnel, supplies and equipment including Helitack personnel to suppress fires. Maintains contact by radio and telephone with lookouts and suppression forces. Prepares reports of all fire activity, maintains log of action. Consequence of error requires ability to perform all duties without instruction, and minimal supervision requiring good decision making and exercise of judgement.

Knowledge, Skills and Abilities:

- Knowledge of the fundamental of fire behavior.
- Knowledge of fire plotting, transposing latitude and Longitude to Township, Range and Section from a Global Positioning System reading.
- Knowledge of ICS.
- Knowledge of supervisory techniques and procedures.
- Knowledge of computers/language and terminology.
- Knowledge of weather terminology, data and the ability to decipher both.
- Knowledge of Yakama Reservation geographical locations.
- Ability to work effectively and efficiently for long hours under pressure and adjust to all emergency incidents.
- Ability to work closely with various agencies and organizations including BIA, NWRO, GSA Motor Pool, National Interagency Fire Center, Region 6, U.S. Forest Service, DNR and others.
- Ability to read and comprehend written technique Fire Management, BIA and other agency fire plans, National Fire Danger Ratings System Handbook and other related material.
- Ability to communicate effectively and efficiently, (transmit information using 2-way radio, and telephone).
- Skill in the operation of all equipment associated with position, copier, 2-way radio, tape recorder, FAX, weather instruments, typewriters, computers, vehicles etc.
- Proficient with WIMS, ROSS, AFF, WFDS, WFMI Lighting.

General Recruiting Indicators:

- Minimum Requirements: Three years' experience as a journeyman dispatcher.

Necessary Special Requirements:

- Washington State Driver License with a clear driving record.
- The ability to obtain Yakama Nation driving permit.
- During fire season will be "On Call" or "Stand-by: status 24-hrs a day, 7 days a week.
- Ability to pass a drug and alcohol test.
- Enrolled Yakama Preference.